



STATE OF CONNECTICUT
STATE ELECTIONS ENFORCEMENT COMMISSION
20 Trinity Street Hartford, Connecticut 06106—1628



2011 Filing Calendar

November Town Committees (General Statutes § 9-608)

Type of Report	Period Covered	Filing Deadline
January 10 Filing (SEEC Form 20 required)	10/20/10 through 12/31/10	01/10/11 ¹
April 10 Filing	01/01/11 through 03/31/11	04/11/11
July 10 Filing	04/01/11 through 06/30/11	07/11/11
7th Day Preceding Primary (September 13, 2011 primary)	07/01/11 through 08/30/11	09/06/11 ²
October 10 Filing	08/31/11 through 09/30/11 (for committees that filed 7 th Day Preceding Primary filing); 07/01/11 through 09/30/11 (for committees that did not file 7 th Day Preceding Primary filing)	10/11/11
7th Day Preceding Election (November 8, 2011 election) (SEEC Form 20 required)	10/01/11 thru 10/25/11	11/01/11 ¹
January 10 Filing (SEEC Form 20 required)	10/26/11 thru 12/31/11	01/10/12 ¹

Additional Filing Requirements: If your committee receives a contribution or makes an expenditure in connection with a local or regional referendum/ballot question, any other primary not listed above, or any other election not listed above (i.e. a special election or municipal election held in May), you are required to file a financial statement on the 7th day preceding the referendum/ballot question, primary, or election. The period covered will be the first day not covered on the last filed Itemized Campaign Finance Disclosure Statement through the 14th day preceding the referendum, primary, or election.

The "Type of Report" corresponds to the financial disclosure reports required by General Statutes § 9-608(c).

The "Period Covered" means the dates for which the committee must report all of its financial activity. The period covered must include the financial activity of the committee beginning the first day not included on the last filed financial disclosure statement, and must be complete through midnight of the date of the last day covered. For example, the April 10 filing covers all activity starting on 12:01 a.m. January 1 and ending at midnight on March 31.

If the "Short Form Campaign Finance Disclosure Statement" (SEEC Form 21) was previously used, then the committee's first filed itemized statement (SEEC Form 20) must cover a period that begins with January 1 as the start date for the period covered.

The "Filing Deadline" is the last date on which the committee treasurer can submit its disclosure filing. In addition, the disclosure filing *cannot be submitted* on or before the last day in the period covered. For example, the April 10 filing cannot be submitted on March 31 or earlier, since it must cover the period ending on March 31. The earliest this report can be submitted is April 1. Statements filed after the applicable deadline of the filing period will be subject to a mandatory \$100 civil penalty.

Statements are considered timely filed if they are either filed electronically via eCRIS with the State Elections Enforcement Commission before midnight on or before the filing deadline date, postmarked by the United States Postal Service before midnight on or before the required filing deadline date, or delivered by hand to the State Elections Enforcement Commission by 4:30 p.m. on or before the filing deadline date. Pursuant to Public Act No. 11-48, town committees are no longer required to file copies with their town clerks.

With the exception of the filings due January 10 and the 7th day preceding the election, the town committee may use the "Short Form Campaign Finance Disclosure Statement" (SEEC Form 21) when it has not made or received contributions or expenditures in excess of \$1,000 from January 1 of the calendar year through the close of the reporting period covered by the statement, and has not previously filed an "Itemized Campaign Finance Disclosure Statement" (SEEC Form 20) for a period covered in the 2011 calendar year.

Footnotes:

1. Town committees are required to use the Itemized Campaign Finance Disclosure Statement (SEEC Form 20) for the January 10 and 7th Day Preceding Election filings. The Short Form Campaign Finance Disclosure (SEEC Form 21) may not be used for these filings, even if the \$1,000 threshold has not been exceeded for the year.
2. The 7th Day Preceding Primary report is required to be filed only by town committees that have made or received **any** contributions or expended **any** funds or incurred expenditures in connection with the primary, in any amount.

If you have any questions about filing requirements, or need additional forms, have questions about how to report certain contributions and expenditures, or have questions about other state campaign finance laws, please call the State Elections Enforcement Commission at (860) 256-2940 or (866) SEEC-INFO.

PLEASE NOTE: Every effort has been made to ensure that the information contained in this calendar is accurate. If any information in this calendar conflict with the provisions of the Statutes, the Statutes shall prevail.